RESOLUTION

A RESOLUTION OF SABINE COUNTY, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER(S) SELECTION FOR TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS (TDHCA) COMMUNITY DEVELOPMENT BLOCK GRANT – CORONA VIRUS (CDBG-CV) COMMUNITY RESILIENCY PROJECT (CRP).

WHEREAS, participation in CDBG-CV (CRP) program(s) requires implementation by professionals experienced in the administration of federally-funded projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with the TDHCA requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service giving consideration to ability to perform successfully under the terms and conditions of the proposed procurement, integrity, compliance with public policy, record of past performance, and financial and technical resources

NOW, THEREFORE, BE IT RESOLVED:

Section 1.	That GrantWorks is selected to assist with application preparation and provide project-related administration and management services for CDBG-CV (CRP) program(s).
Section 2.	That any and all project-related services contracts or commitments made with the above- named service provider(s) are dependent on the successful negotiation of a contract with the service provider(s).

PASSED AND APPROVED ON January 4, 2022.

APPROVED:

ATTEST:

Daryl Melton, Sabine County Judge

Jamie Clerk, Sabine County Clerk

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Grant Recipient Sabine County		Resilient Communities Program (RCP)		
Name of	Respondent David J. Waxman, Inc	Date of Rating _ January 3, 2022		
Evaluato	or's Name Tricia Jacks			
each fact	ce - Rate the Respondent of the Request for Proposal (RFP) for. Information necessary to assess the Respondent on the ce with the Respondent and/or by contacting past/current c	ese criteria ma	y be gathered	maximum listed for either from past
Experie	nce Rate the respondent for experience in the following areas	:		Comments
	Factor	Max.Pts.	Score	
1.	Related Experience / Background with CDBG, CBDG- DR, ARPA and other federally funded programs/projects	20	20	
2.	Related Experience / Background with specific project type (community facility/emergency housing, medical care, construction/rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	15	15	
3.	References from current/past clients	10	10	
	Subtotal, Experience	45	45	
Work Pe	rformance			
	<u>Factor</u>	Max.Pts.	Score	
1.	Submits & Responds to Client requests in a timely manner	5	5	
2.	Past Client projects completed on schedule	5	5	
3.	Work product is consistently of high quality with low level of errors	5	555	
	Past projects have low level of monitoring findings/concerns	5	5	
	Manages projects within budgetary constraints	5	5	
	Subtotal, Performance	25	25	
Capacity	to Perform			
	Factor	Max.Pts.	Score	
1.	Qualifications of Professional Administrators / Experience of Staff	10	10	
2.	Present and Projected Workloads	5	5	
3.	Quality of Proposal/Work Plan	5	5	
	Demonstrated understanding of scope of the Resilient Communities Program (RCP)	5	5	
	Subtotal, Capacity to Perform	25	a5	
Propose	d Cost	30-10-10-10-10-10-10-10-10-10-10-10-10-10		
	Factor	Max.Pts.	Score	
	Proposed cost is in line with independent estimate and compared with all cost proposals received	5	3	
	A = Lowest Proposal \$ A + B X 15 = Respondent's			
	B = Bidder's Proposal \$ Score			
	Subtotal, Capacity to Perform	5	3	
TOTAL S				
/	Factor	Max.Pts.	Score	
₫/	Experience	45	45	
☑/	Work Performance	25	26	
	Capacity to Perform	25	25	
	Proposed Cost	5	3	
	Total Score	100	198	

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Cront D	ecipientSabine County	Posilio	nt Communities	Drogram (DCD)
Name of Respondent David J. Waxman, Inc		Resilient Communities Program (RCP) Date of Rating January 3, 2022		
	or's NameStanley Jacks	Date 0	raung <u>Janua</u>	19 3, 2022
	•		 	
each fac	nce - Rate the Respondent of the Request for Proposal (RFP) tor. Information necessary to assess the Respondent on the ace with the Respondent and/or by contacting past/current c	ese criteria ma	y be gathered e	
Experie	ence Rate the respondent for experience in the following areas	:		Comments
	Factor	Max.Pts.	Score	
1.	Related Experience / Background with CDBG, CBDG- DR, ARPA and other federally funded programs/projects	20	15	
2.	Related Experience / Background with specific project type (community facility/emergency housing, medical care, construction/rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	15	15	
3.	References from current/past clients	10	10	
	Subtotal, Experience	45	40,	
Work Pe	erformance			
	Factor	Max.Pts.	Score	
1.	Submits & Responds to Client requests in a timely manner	5	5	
2.	Past Client projects completed on schedule	5	3	
3.	Work product is consistently of high quality with low level of errors	5	5	
	Past projects have low level of monitoring findings/concerns	5	3	
	Manages projects within budgetary constraints	5	5	
	Subtotal, Performance	25	28	
Capacity	y to Perform			
	<u>Factor</u>	Max.Pts.	Score	
1.	Qualifications of Professional Administrators / Experience of Staff	10	10	
2.	Present and Projected Workloads	5	5	
3.	Quality of Proposal/Work Plan	5	3	
	Demonstrated understanding of scope of the Resilient Communities Program (RCP)	5	5	
	Subtotal, Capacity to Perform	25	25	
Propose	ed Cost			
	<u>Factor</u>	Max.Pts.	Score	
	Proposed cost is in line with independent estimate and compared with all cost proposals received	5	5	
	A = Lowest Proposal \$ A ÷ B X 15 = Respondent's			
	B = Bidder's Proposal \$ Score			
	Subtotal, Capacity to Perform	5	3	
TOTAL S		1		
	Factor	Max.Pts.	Soore	
	Experience	45	40.	
	Work Performance	25	25.	
	Capacity to Perform	25	20	
	Proposed Cost	5	5	
	Total Score	100	90	

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Grant RecipientSabine County		Resilient Communities Program (RCP)		
Name of Respondent David J. Waxman, Inc		Date o	f Rating _ <u>Janua</u>	ry 3, 2022
Evaluate	or's Name James Lowe			
each fac	ice - Rate the Respondent of the Request for Proposal (RFP) tor. Information necessary to assess the Respondent on th ce with the Respondent and/or by contacting past/current c	ese criteria ma	y be gathered e	
Experie	nce Rate the respondent for experience in the following areas	:		Comments
	Factor	Max.Pts.	Score	
1.	Related Experience / Background with CDBG, CBDG- DR, ARPA and other federally funded programs/projects	20	13	
2.	Related Experience / Background with specific project type (community facility/emergency housing, medical care, construction/rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	15	15	
3.	References from current/past clients	10	10	
	Subtotal, Experience	45	40	
Work Pe	erformance			
	Factor	Max.Pts.	Score	
1.	Submits & Responds to Client requests in a timely manner	5	5	
2.	Past Client projects completed on schedule	5	5	
3.	Work product is consistently of high quality with low level of errors	5	5	
	Past projects have low level of monitoring findings/concerns	5	5	
	Manages projects within budgetary constraints	5	5	
L	Subtotal, Performance	25	25	
Capacity	y to Perform	T		
	<u>Factor</u>	Max.Pts.	Score	
1.	Qualifications of Professional Administrators / Experience of Staff	10	10	
2.	Present and Projected Workloads	5	5	
3.	Quality of Proposal/Work Plan	5	5	
	Demonstrated understanding of scope of the Resilient Communities Program (RCP)	5	3	
	Subtotal, Capacity to Perform	25	23	
Propose				
	Factor	Max.Pts.	Score	
	Proposed cost is in line with independent estimate and compared with all cost proposals received	5	3	
	A = Lowest Proposal \$ A ÷ B X 15 = Respondent's			
	B = Bidder's Proposal \$ Score			
TOTAL S	Subtotal, Capacity to Perform	5	3	
TOTAL	Factor	Max.Pts.	Score	
	Experience	45	40	
	Work Performance			
		25	25	
	Capacity to Perform	25	2023	
	Proposed Cost	5	3	
	Total Score	100	180891	

Grant Recipient Sabine County			Resilient Communities Program (RCP)			
Name of Respondent GrantWorks			Date of Rating _ January 3, 2022			
Evaluato	or's NameTricia Jacks					
each fact	ce - Rate the Respondent of the tor. Information necessary to as ce with the Respondent and/or b	sess the Respondent on the	ese criteria ma	y be gathered e	maximum listed for either from past	
Experie	nce Rate the respondent for exp	erience in the following areas:			Comments	
	Factor		Max.Pts.	Score		
1.	Related Experience / Background ARPA and other federally funded		20	20		
2.	Related Experience / Background (community facility/emergency ho construction/rehabilitation, acquise coordination with regulatory ager	ousing, medical care, sition of property,	15	15		
3.	References from current/past clie	ents	10	10		
	Subtotal, Expe	erience	45	45		
Work Pe	rformance					
	Factor		Max.Pts.	Score		
1.	Submits & Responds to Client re-	quests in a timely manner	5	55		
2.	Past Client projects completed or	n schedule	5	5		
3.	Work product is consistently of hi errors	gh quality with low level of	5	55		
	Past projects have low level of m	onitoring findings/concerns	5	5		
	Manages projects within budgeta	ry constraints	5	5		
	Subto	tal, Performance	25	25		
Capacity	to Perform		<i>*</i>			
	Factor		Max.Pts.	Score		
1.	Qualifications of Professional Adr Staff	ministrators / Experience of	10	10		
2.	Present and Projected Workloads	3	5	5		
3.	Quality of Proposal/Work Plan		5	5		
i i	Demonstrated understanding of s Communities Program (RCP)	cope of the Resilient	5	5		
	Subtotal, Capa	acity to Perform	25	25		
Propose	d Cost					
	Factor		Max.Pts.	Score		
	Proposed cost is in line with indep compared with all cost proposals	received	5	4		
	A = Lowest Proposal \$ Respondent's	*				
	B = Bidder's Proposal \$	Score				
		acity to Perform	5	14		
TOTAL S						
	Factor		Max.Pts.	Score		
Ø	Experience		45	45		
Ø	Work Performance		25	25		
ĕ	Capacity to Perform		25	25		
	Proposed Cost		5	4		
		Total Score	100	99		

Orant IX	ecipient Sabine County	Resilie	ent Communities	Program (RCP)
Name of Respondent GrantWorks		Date of Rating _ January 3, 2022		
Evaluate	or's NameStanley Jacks			
each fac	ce - Rate the Respondent of the Request for Proposal (RFF tor. Information necessary to assess the Respondent on t ce with the Respondent and/or by contacting past/current	hese criteria ma	y be gathered e	
Experie	nce Rate the respondent for experience in the following area	s:		Comments
	Factor	Max.Pts.	Score	
1.	Related Experience / Background with CDBG, CBDG- DR, ARPA and other federally funded programs/projects	20	25	
2.	Related Experience / Background with specific project type (community facility/emergency housing, medical care, construction/rehabilitation, acquisition of property, coordination with regulatory agency, etc.)	15	10	
3.	References from current/past clients	10	10	
	Subtotal, Experience	45	30	
Work Pe	erformance			
	<u>Factor</u>	Max.Pts.	Score	
1.	Submits & Responds to Client requests in a timely manner	5	@ 5°	
2.	Past Client projects completed on schedule	5	205	
3.	Work product is consistently of high quality with low level of errors	5	25	
	Past projects have low level of monitoring findings/concerns	5	20 5	
	Manages projects within budgetary constraints	5	235	
	Subtotal, Performance	25		
Capacity	y to Perform			
	<u>Factor</u>	Max.Pts.	Score	
1.	Qualifications of Professional Administrators / Experience of Staff	10	10	
2.	Present and Projected Workloads	5	5	
3.	Quality of Proposal/Work Plan	5	5	
	Demonstrated understanding of scope of the Resilient Communities Program (RCP)	5	25	
	Subtotal, Capacity to Perform	25	25	
Propose	d Cost			
	<u>Factor</u>	Max.Pts.	Score	
	Proposed cost is in line with independent estimate and compared with all cost proposals received	5	5	
	A = Lowest Proposal \$ A ÷ B X 15 = Respondent's			
	B = Bidder's Proposal \$ Score			
	Subtotal, Capacity to Perform	5	5	
TOTAL S	SCORE			
	<u>Factor</u>	Max.Pts.	Score	
	Experience	45	40	
	Work Performance	25	28	
	Capacity to Perform	25	25	
	Proposed Cost	5	5	
	Total Score	100	95	

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Grant Recipient Sabine County		Resilient Communities Program (RCP)			
Name of RespondentGrantWorks			Date of Rating _	January 3, 202	22
Evaluato	or's Name	James Lowe			
each fact	tor. Information	spondent of the Request for Proposal (R n necessary to assess the Respondent or condent and/or by contacting past/curren	these criteria ma	y be gathered	maximum listed for either from past
Experie	nce Rate the re	espondent for experience in the following are	eas:		Comments
	<u>Factor</u>		Max.Pts.	Score	
1.		ence / Background with CDBG, CBDG- DR, er federally funded programs/projects	20	20	
2.	(community fac construction/re	ence / Background with specific project type ility/emergency housing, medical care, habilitation, acquisition of property, th regulatory agency, etc.)	15	15	
3.	References fro	m current/past clients	10	5	
		Subtotal, Experience	45	40	
Work Pe	erformance				
	Factor		Max.Pts.	Score	
1.		ponds to Client requests in a timely manner	5	5	
2.		ects completed on schedule	5	5	
3.	errors	s consistently of high quality with low level of		§ 5 5 5	
		ave low level of monitoring findings/concerns		5	
	Manages proje	cts within budgetary constraints	5	5	
		Subtotal, Performance	25	25	
Capacity	y to Perform				
ļ,	Factor	(8.6.)	Max.Pts.	Score	
1.	Staff	f Professional Administrators / Experience o		10	
2.		ojected Workloads	5	4	
3.	Quality of Propo		5	3	
	Demonstrated u Communities P		5	.4	
		Subtotal, Capacity to Perform	25	23	
Propose					
	Factor		Max.Pts.	Score	
	compared with	s in line with independent estimate and all cost proposals received	5	14	
	A = Lowest Pro Respondent's	posal \$ A ÷ B X 15 =			
	B = Bidder's Pro	oposal \$ Score			
		Subtotal, Capacity to Perform	5	4	
TOTAL S	SCORE				
	Factor		Max.Pts.	Score	
	Experience		45	40	40
	Work Performan	nce	25	25 00 m	25
	Capacity to Per	form	25	2026	2 72 '
	Proposed Cost		5	4	, χ ₂ Η_
		Total Score	100	63	92
				72	10.

The State Of Texas §
County of Sabine §
I hereby certify that these documents were filed and duly recorded in the Commissioner Court Minutes of Sabine County, Texas.



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Jamie Clark - County Clerk

By: White Children

Deputy